

□ Overview

This web page provides revision instructions for conditionally accepted completed research papers, res

Please read and follow all the instructions on this page to ensure your revision meets all requirements.

- A. [Important dates for author](#)
- B. [Revision requirements for completed papers, RIP papers, and teaching cases](#)
- C. [Revision requirements for panels](#)
- D. [Invitation to upload presentation videos](#)
- E. [Author Agreement](#)

□ A. Important Dates for Authors

Author Notification Date:

Authors will be notified ~~Monday, October 1, 2012~~ Monday, October 1, 2012 regarding whether their revision was accepted, conditionally accepted, or rejected.

Authors Revisions Due Date:

Authors must have their [final submissions submitted in the 2012](#) ~~final submissions submitted in the 2012~~ format to **Saturday, Se**

Author Notification of Accepted Revisions Date:

Authors will be notified ~~Monday, October 1, 2012~~ Monday, October 1, 2012 regarding whether their revision was accepted or not. I

Author Registration Due Date:

At least one author of every ~~Wednesday, November 7, 2012~~ Wednesday, November 7, 2012 members of every accepted panel must registe

Author Presentations at ICIS 2012:

At least one author of every accepted submission and all members of every accepted panel must present at the conference.

[Back to Top](#)

□ B. Revision Requirements for Completed Papers, RIP Papers, & Teaching Cases

Originality:

All authors have already [signed the Agreement](#). As a reminder, papers accepted to ICIS 2012 must be original and not published elsewhere.

Proceedings Templates:

Because papers are published in the digital ICIS Proceedings, these submissions (extended abstracts) must follow the [instructions document](#). Files should be submitted in PDF format.

Revisions Formatting Requirements:□

Authors enter the submission through the [ICIS 2012 abstract key words](#) and author submission interface. All submissions are to be made via the ICIS 2012 submission system at ManuscriptCentral. Access to ManuscriptCentral is provided to all authors.

Length Requirements:

- **Completed Research Paper Page Limits** Each paper must not exceed sixteen (16) single-spaced pages including references. [instructions document](#)
- **Research-in-Progress Paper Page Limits** Research-in-progress papers must not exceed eight (8) single-spaced pages including references. [instructions document](#)
- **Teaching Case Page Limits** Teaching case must not exceed six (6) single-spaced pages and references. [instructions document](#)

How to Submit Revisions:

All submissions are to be made via the ICIS 2012 submission system at ManuscriptCentral. Access to ManuscriptCentral is provided to all authors.

To submit your revised manuscript, log into ManuscriptCentral and enter your Author Center, where you

This action will take you through a 6-step process, similar to your original submission process. As part of

Number and Order of Authors:

During the submission of your revised manuscript, you will have a last chance to verify the author name

The meta data you enter directly into the Manuscript Central system will be used to create the paper and

Please note that once a manuscript has been submitted to the online submission system it CANNOT be

Figures:

All figures and illustrations [must be inserted](#) into your Word .DOC or Word .DOCX file as either JPG or C

Other Visual Media (e.g. video clips)

Submissions that rely on [Visual Media Track](#) media address of their [Visual Media Track](#) of the

Track Changes Feature must be Off:

Be certain to accept all changes and turn track changes “off” before uploading your paper to the ICIS 20

Author identification:

Authors may now include their names, institutions, sponsors, references to unpublished work, and ackn

Copyright Note:

For all papers accepted into ICIS 2012, authors of accepted papers will retain copyright. However, by su

[Back to Top](#)

□ C. Revision Requirements for Panels

A 5-page panel statement is published in the ICIS Proceedings. Please be sure your panel statement c

□ D. Invitation to Upload Presentation Videos

Authors of accepted papers <http://network.aisnet.org> are invited to load a 10 minute video of their presentation to the

Step 1: □ Create a video:

- The file must be smaller than 100 Mb.
- Video should not be longer than 10 minutes.
- Only the following format is supported: mpg, mpeg, avi, divx, mp4, flv, wmv, mov, asf

Step 2: □ Create an account:

Go to <http://network.aisnet.org> . After a user authenticates through the AIS site, pleas

Step 3: Upload the video:

Authors of accepted papers should email pershpape@lsu.edu. This email address is being protected from spambots. You

[Back to Top](#)

□ E. Author Agreement

Scholarly integrity is a core value in our profession. Authors submitting papers to this conference agree to the [AIS Code of Research Conduct](#).

The author(s) verify that [this paper \(or substantial portions of it\)](#) is not under review, accepted, or published elsewhere.

If this submission is accepted, the author(s) also agree that at least one author of this submission will represent the author(s) at the conference.

Submission of a paper to the conference represents the author's agreement to allow AIS to publish the paper in the conference proceedings.

[Back to Top](#)